



About Our Publishing Scholar Program

The Hub City Writers Project is pleased to announce a literary internship for graduating Spartanburg County high school students. This publishing/bookselling internship is intended to introduce an intern to these closely knit industries and the job opportunities within them. This unique opportunity to work in both publishing and bookselling enables the intern to get an overview of the lifespan of a book from query letter to publication. The ideal candidate must have a strong desire to learn about the book industry, be a punctual self-starter, be flexible, curious, and comfortable working with the public, and have a passion for books. We encourage applicants of all backgrounds, races, ethnicities, gender and sexual identities, and disability statuses.

Job Description

This intensive introduction to the world of books is a 4-hour a week position that lasts 3 weeks. The student's time will be divided between the offices of the Hub City Press, 200 Ezell Street, Suite 1, and the Hub City Bookshop, 186 West Main Street. The offices are located one block from each other in downtown Spartanburg.

Press duties include but are not limited to proofreading the interior and cover of books, copy editing, packing and shipping review copies, publicity and marketing research, data entry, and more. Bookshop duties include but are not limited to sales and customer service, receiving and returning inventory, and more.

Schedule

Week 1 will be spent working in the press office. You'll proofread, mail books, do publicity research, and more, all while seeing how a book goes from a Word document to a final printed copy.

Week 2 will be in the bookstore. You'll help receive and shelve new books, cull sections of titles that aren't selling, assist customers, and more. This portion of the internship is useful to understand the continued lifespan of a book once it reaches stores.

Week 3 will be focused on the Writers Project. We'll cover fundraisers, community partnerships, and workshop planning. Time will be split between the bookstore and press office.

Compensation

This internship pays \$1000 upon the completion of the 3-week intensive.

Requirements

This internship is open to all Spartanburg County public high school rising juniors and seniors, and newly graduated seniors in good academic standing. Applicants must submit a short essay (1 to 2 pages) stating why they are interested in applying for the position and have a letter of recommendation from a teacher or mentor. Applications will be accepted until May 1. Those selected for interviews will be notified within the first two weeks of May. Email materials to mia@hubcity.org.

About Hub City

The Hub City Writers Project is a 501(C)3 nonprofit organization whose mission is to cultivate readers and nurture writers. HCWP does not discriminate on the basis of race, color, religion, gender, age, sexual orientation, disability statuses, or national origin.